

Swan creek Water District

Record of Proceeding

January 25, 2018

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present Shawn Albert, Dale Brunner, Mark Fowler, Lennox Mitchell and Randy Walker. Also present were Tina Whalen, Office Manager, Tom Shelley, Inspector and Cindy Fowler, Office Assistant. Visitor list attached.

Minutes approval from Regular Meeting on January 11, 2018- Motion was made by Trustee Fowler, seconded by Trustee Brunner, to approve the regular meeting minutes from January 11, 2018.

Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Mitchell, yes, and Walker, yes. Motion Carried.

Manager's Report

Cash Summary by Fund was given to the Board for review.

Resolutions 2018-01 thru 2018-03 were reviewed and signed by the Board. Details of these resolutions are in the January 11, 2018 meeting minutes.

Purchase Orders were reviewed and initialed by the Board.

New Beacon Meter Reading System - Tina reported that the new Beacon Equipment had arrived, and is ready to go for training. She went over the training agenda which will begin on Tuesday, January 30th for in office software training and Wednesday, January 31st for meter reading field training. The Board expressed interest in attending some of the training. Tina will contact the Beacon Representative to get more specific details on the training agenda, and update the Board. The Board also discussed, instead of attending training, they could ride along when readings for the district are done at another time.

2017 Annual Financial Reports have been submitted to the State of Ohio Auditor and are available in the office for review.

Transfer of Funds – Tina reported that she created a new fund (5109) for the Road 3 & EF West Project and needed to transfer funds from the general operating fund (5101) to this project fund (5109). After further discussion.

Resolution 2018-04 was motioned by Trustee Fowler, Seconded by Trustee Albert to transfer \$25,000 from the General Operating Fund 5101 to Fund 5109. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Mitchell, yes, and Walker, yes. Motion Carried.

Treasurer's Report

Bill Payments - After Trustee Fowler reported that, he has gone over all the bills:

Resolution 2018- 05 was motioned by Trustee Fowler, seconded by Trustee Walker to approve payment of the bills for \$9,730.37. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Mitchell, yes and Walker, yes. Motion Carried.

Inspector's Report - Tom said he had no updates to report.

New Business

Certify for Collection \$276.47- LaPoint 6482 CR 1-1 (Shut off since 12/8, Last Payment 9/26)

Tina reported that the water at this property has been shut off since December 2017 for non-payment. Cindy has spoken to the owner a couple times and said he was waiting for his son to make the payment.. Tina would like the Board to Certify for Collection thru the Fulton County Auditor, in case no payment is made by the owner. After further discussion:

Resolution 2018-05 was motioned by Trustee Fowler, Seconded by Trustee Brunner to Certify for Collection to the Fulton County Auditor for the past due water bill at 6482 CR 1-1 (Property Owner, Karl LaPoint), Account #100352, in the amount of \$276.47. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Mitchell, yes and Walker, yes. Motion Carried.

Fulton County Economic Development Meeting

Trustee Brunner recently attended a FCED meeting. He gave the Board a rough draft of a letter he is working on and reported to the Board that the letter that will be taken to Washington D.C. by Kathy Shavers, Assistant Director to Congressman Bob Latta. The hope is to shed light on the district issues and find out if there is any grant or government funding available. Trustee Brunner would like to have the letter review complete before the next scheduled water district meeting.

Tina will send Trustee Mitchell some links to various organizations, he will research to see if there is Grant money available someplace. Trustee Brunner also mentioned the Airport Highway Corridor, and he feels this needs to be watched. Fulton County Regional Planning, is another group that you can sit in on their meetings and listen. Trustee Brunner wondered if Trustee Mitchell would be able to attend these meetings in his place. Trustee Mitchell said he would. The meetings are generally the third Tuesday of the month in the basement of the Fulton County Sheriff's Building. Trustee Brunner will get the contact information to Trustee Mitchell.

County Road 3 & EF West Project

Zoning & Brailey Union Church - Trustee Albert asked Mr. Wagoner asked if he was legally able to make decisions for the church or is it the Pastor. Mr. Wagoner stated he was not sure, and the Trustees are in charge of physical plane of the church, the church building, utilities and things like that. Trustee Albert will contact the Pastor. Mr. Wagoner asked if it was related to the water project. Trustee Albert stated it was related to zoning for the new water project.

Engineer Update

Scott Lumbrezer from Arcadis and Trustee Fowler met with the County Engineer. There will be a couple easements needed. The plans are almost ready to be submitted to the EPA for approval. He plans on submitting the plans to the EPA the first week in February.

OWDA Loan Application

Tina reported she has been working on the OWDA loan application and asked if Scott was able to make contact with anyone that deals with Ohio Water Development Authority (OWDA) and their new loan application. Scott had not, but would look into it.

Unfinished Business

Contingency Plan – Start Reviewing on March 22nd (Schedule to Follow)

Trustee Fowler asked if the first meeting on March 22nd, will be an overview of the plan and how to break it down. Tina said they could do that or she can make a schedule of what gets reviewed and when.

Trustee Walker asked Tina if NEXUS had made any contact with the district regarding water for boring. Tina said no contact had been made, but she does she OUPS tickets come through for marking utilities. As of now, none of them affect the Districts current water mains.

Township Zoning Commission & Request for Possible Amendment – (No Update)

Trustee Fowler would like the amendment reviewed by Walt Hallet, since he is the one who reads and interprets the wording.

Public Forum Trustee Brunner opened the floor to the public after stating that: DUE TO PENDING LITIGATION, THERE WILL BE NO DISCUSSION ON THE ROAD 3, EF & PEACEFUL VALLEY PROPOSED PROJECT. Records request can be submitted to the Swancreek Water District Office during normal office hours.

Mr. Wagoner asked if the new project required a legal notice and hearing, or was that not required for a voluntary assessment. The Board replied that they do not have to do a legal notice and hearing since it is a voluntary assessment.

Adjournment – At 7:35 p.m., Trustee Brunner moved to adjourn seconded by Trustee Fowler. Motion Carried.


Up Coming Meeting -

The next two regular meetings are scheduled for Thursday, February 8 and February 22nd at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD



Mark Fowler



Dale Brunner



Shawn Albert



Lennox Mitchell



Randy Walker, Water Board Secretary

ORIGINAL