

Swan creek Water District

Record of Proceedings
Thursday, March 9, 2017

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Shawn Albert, Dale Brunner, Mark Fowler and Randy Walker. Also present were Tina Whalen, Office Manager and Cindy Fowler, Office Assistant. Visitor list attached.

Trustee Lange was not able to attend because of a family medical emergency.

Minutes Approval from Special Meeting on February 17, 2017- Motion was made by Trustee Fowler, seconded by Trustee Brunner, to approve the special meeting minutes from February 17, 2017. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes, and Walker, yes. Motion Carried.

Minutes Approval from Regular Meeting on February 23, 2017- Motion was made by Trustee Fowler, seconded by Trustee Walker, to approve the meeting minutes from February 23, 2017. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes, and Walker, yes. Motion Carried.

Manager's Report –

Cash Summary by Fund was given to the Board for review.

Resolutions 2017-05 thru 2017- 07 were reviewed and signed by the Board. Details of these resolutions are in the February 23, 2017 meeting minutes.

Purchase Orders were reviewed and initialed by the Board.

February's Bank and Investment Statements were reviewed and initialed by the Board.

February's Activity/Fund Ledger was given to the Board's Treasurer, Mark Fowler for review.

2017 Appropriations & Revenue Budgets were reviewed by the Board.

Resolution 2017-08 was motioned by Trustee Fowler, seconded by Trustee Albert to approve the 2017 Appropriation's and Revenue Budget. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes, and Walker, yes. Motion Carried.

Treasurer's Report

Bill Payments – After Trustee Fowler reported that he has gone over all the bills:

Resolution 2017-09 was motioned by Trustee Fowler, Seconded by Trustee Brunner to approve payment of the bills in the amount of \$12,973.71. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes and Walker, yes. Motion Carried.

Scheduling an Audit Committee Meeting – Tina is waiting to hear back from Alan Raven.

Inspector's Report – Tom is back from vacation but was unable to attend the meeting.

New Business

New Tap at 5043 S. Fulton Lucas- Tina reported that a new tap will be installed for a Lucas County resident who ran out of water. Bob Dick's Plumbing advised her that she cannot put in another point. The tap is scheduled to be done on Friday, March 10th by Dave's Services.

Unfinished Business

Gibbons Account # 101041, \$75.32 Write Off – Tina updated the Board that this account was still open. After the check of \$75.32 from Caine & Weiner Collection was credited to the past due balance on the account there is an outstanding balance of \$75.32 that will have to be written off.

Resolution 2017-10 was motioned by Trustee Fowler, seconded by Trustee Walker to write off the outstanding balance of \$75.32 on the Gibbons Account # 101041. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes and Walker, yes. Motion Carried.

Quote for New Meter Reading Equipment was reviewed by the Board along with a chart that shows that half of the cost has been placed in Capital improvement over the last 5 years. These funds were collected from the County for use of the District's meter reading equipment.

The Board also discussed that the 5 year agreement with the County for "Meter Reading and Billing Services" expired over a year ago. Trustee Fowler explained that he and Tina met with Ziad and they are supposed to take over their own meter reading and billing by the 1st of next year. If this does not happen, then the Board may want to revisit the agreement.

Resolution 2017-11 was motioned by Trustee Albert, seconded by Trustee Brunner to approve of the purchase of New Badger Meter Reading Equipment from Buckeye Pipe & Supply in the amount of \$15,687. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes and Walker, yes. Motion Carried.

Infrastructure Study Needs - Trustee Brunner reviewed a handout that was created by Trustee Lange and Trustee Brunner. (See Attached) The Board discussed some options in moving forward in gathering information. Information of well logs and high density areas from Dennis Miller will be a good place to start.

Public Forum - Trustee Brunner opened the floor to the public after stating that: DUE TO PENDING LITIGATION, THERE WILL BE NO DISCUSSION ON THE ROAD 3, EF & PEACEFUL VALLEY PROPOSED PROJECT.

Jim Wagoner asked what the Board felt constituted a high density area. Trustee Brunner stated he felt it would be an area that met less than the state required minimums. Mr. Wagoner thought it would be helpful to talk to some local well drillers who have generations of well logs. They may be able to provide some helpful information on wells in certain areas.

Executive Session to discuss Pending Litigation- was not needed

Adjournment – At 8:00 p.m. Trustee Brunner moved to adjourn seconded by Trustee Albert. Motion Carried.

Up Coming Meeting

Next two regular meetings are scheduled for Thursday, March 23, and April 13, 2017 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Mark Fowler

Dale Brunner

Shawn Albert

Randy Walker

Walter Lange, Water Board Secretary