

Swan Creek Water District

Record of Proceedings

June 22, 2017

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Shawn Albert, Dale Brunner, Mark Fowler, Walter Lange and Randy Walker. Also present were Tom Shelley, Inspector; Tina Whalen, Office Manager; and Cindy Fowler, Office Assistant. Visitor list attached.

Minute's approval from Regular Meeting on June 8, 2017- Motion was made by Trustee Lange, seconded by Trustee Fowler, to approve the regular meeting minutes from June 8, 2017. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Lange, yes; and Walker, yes. Motion Carried.

Manager's Report

Cash Summary by Fund was given to the Board for review.

Resolution 2017- 21 and 22 were reviewed and signed by the Board. Details of these resolutions are in the June 8, 2017 meeting minutes.

Purchase Orders – were reviewed and initialed by the Board.

May's Bank and Investment Statements were reviewed and initialed by the Board.

June Usage/Billing Summary was given to the Board for review.

Credit for 1885 CR D (Leak from Water Softener) - Tina reported the Mr. Weaver of 1885 CR D called about a "Leak Detection Notice" which caused a high water bill. After investigation, Mr. Weaver found that his water softener was not working properly and was the cause of the problem. He has turned off his water softener completely. After review of this account history, the Board agreed to allow a one- time credit on Mr. Weaver's account by charging him the bulk/hydrant rate for the excess usage and the residential rate on his average usage.

Resolution 2017- 23 was motioned by Trustee Albert, seconded by Trustee Fowler to approve a one-time credit in the amount of \$ 58.53 to Mr. Weaver's account for the excessive water bill at 1885 County Road D. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Lange, yes and Walker, yes. Motioned Carried.

Refund to Matthew Keefer for Tap at 7145 CR 3

Tina and Tom explained to the Board that when Dave's Services went to install a tap at 7145 CR 3, Tom discovered that there was already a tap on this vacant parcel. There was a tap installed on Mr. Wagner's parcel at the time of the water main construction, but the parcel was split and the section that Mr. Keefer purchased had the tap on it. Since it was a different parcel number, Tom and Tina did not know that a tap was there. After further discussion:

Resolution 2017- 24 was motioned by Trustee Walker, seconded by Trustee Fowler to approve a refund to Mr. Keefer for the tap that he paid for. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Lange, yes and Walker, yes. Motion Carried.

Inspector's Report

Tom reported he was finally contacted by the home owners of 6160 Winding Way after a certified letter was sent to them. He was able to inspect the meter assembly and found that the meter was clogged up, which is why Tina's was getting the same reading for multiple cycles. Tom had to replace the meter.

Trustee Walker asked Tom if he had ever spoken to the Kennedy rep about the three valves at the CR 1-2 Master Meter that won't turn. Tom reported he did speak to him, but he did not have any suggestions other than to replace them. Trustee Walker asked if it was discussed why these valves may have seized up, and Tom said there could have been some built in turbulence in the meter pit that could have caused some build up on the valves which could have caused them to fail. We are still waiting on a quote for replacing these valves.

Tom also reported that another new tap will be going in next week on County Road 1-2.

Treasurer's Report

Bill Payments – After Trustee Fowler reported that he has gone over all the bills:

Resolution 2017- 25 was motioned by Trustee Fowler, seconded by Trustee Walker to approve payment of the bills in the amount of \$78,430.33 Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Lange, yes and Walker, yes. Motion Carried.

New Business

Insurance Renewal was discussed by the Board. Trustee Walker asked if the District had ever received any other quotes on their insurance. He thought the premium was high. Tina said that she is not aware of any and that The District has the Ohio Plan and that VS Beck is just the agent. Alan Raven said the District has to have certain coverage and they could go get quotes but they would most likely be double of what the District is paying now. After further discussion:

Resolution 2017- 26 was motioned by Trustee Fowler, seconded by Trustee Albert to approve the Annual Renewal of the Ohio Insurance Plan Policy through Beck Insurance with an annual premium of \$4,234.00. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Lange, yes and Walker, yes. Motion Carried.

Unfinished Business

Infrastructure Study Needs/Fulton County Economic Development Membership

Trustee Brunner and Trustee Lange have no updates at this time.

Board Reappointments/Township Procedures for Reappointment

The Board has no updates at this time.

Public Forum Trustee Brunner opened the floor to the public after stating that: DUE TO PENDING LITIGATION, THERE WILL BE NO DISCUSSION ON THE ROAD 3, EF & PEACEFUL VALLEY PROPOSED PROJECT.

Mr. Wagoner asked the Board about the Water District placing an assessment on the Township Parcel on County Road 3 where the Quanson hut is. It was explained that letters of estimated assessments were sent out to all parcel owners and they had 30 days to object so they could be heard at the equalization hearing. There were no objections received from the Township for the assessment on this parcel, therefore the Road 2 Construction assessment was placed on the parcel.

Mr. Wagoner spoke on the Township Trustees reappointment and non-reappointment of two Water Board Members. Mr. Wagoner asked about Trustee Lange's ability to participate in voting issues. Trustee Lange said the non-reappointment issue is being challenged. Trustee Albert stated that the issue is that the Township Trustees passed a motion to have a reappointment process in place, and that they didn't follow this when deciding on whether to re-appoint Trustee Lange or not. The Township Trustees did not follow their own motioned procedure for reappointment. Trustee Albert also stated no reason was given for Trustee Lange not being reappointed, and wants to know why they didn't follow their own procedure. There is a Township Meeting scheduled for July 3rd, 2017, which Trustee Albert plans on attending.

Executive Session to discuss Pending Litigation

At 7:17 p.m. **Motion** was made by Trustee Lange, seconded by Trustee Brunner to go into Executive Session to discuss Pending Litigation. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Lange, yes and Walker, yes. Motion Carried.

Return to Regular Session

At 7:31 p.m. **Motion** was made by Trustee Fowler, seconded by Trustee Albert to return to regular session. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Lange, yes and Walker, yes. Motion Carried.

Adjournment – At 7:32 p.m. Trustee Fowler moved to adjourn seconded by Trustee Brunner. Motion Carried.

Up Coming Meeting

Next two regular meetings are scheduled for Thursday, July 13, 2017, and July 27, 2017 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Mark Fowler

Dale Brunner

Shawn Albert

Randy Walker

Walter Lange, Water Board Secretary

ORIGINAL