

Swan Creek Water District

Record of Proceedings

July 13, 2017

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present Shawn Albert, Dale Brunner, Mark Fowler, and Randy Walker. Also present were Tina Whalen, Office Manager; and Cindy Fowler, Office Assistant. Visitor list attached.

Trustee Brunner announced that Walter Lange's votes at the June 22nd meeting will be set aside since his term expired on June 17th. However, the motions/resolutions that were approved by the board remain in full force and effect because the setting aside of Mr. Lange's vote does not alter the fact that the actions were approved by a majority of the board.

Minute's approval from Regular Meeting on June 22, 2017- Motion was made by Trustee Walker, seconded by Trustee Fowler, to approve the regular meeting minutes from June 22, 2017. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; and Walker, yes. Motion Carried.

Minute's approval from Special Meeting on July 3, 2017- Motion was made by Trustee Walker, seconded by Trustee Fowler, to approve the special meeting minutes from July 3, 2017. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; and Walker, yes. Motion Carried.

Manager's Report

Cash Summary by Fund was given to the Board for review.

Resolution 2017- 23 thru 26 were reviewed and signed by the Board. Details of these resolutions are in the June 22, 2017 meeting minutes.

Purchase Orders – were reviewed and initialed by the Board.

June's Bank and Investment Statements were reviewed and initialed by the Board.

June's Fund Activity Report was given to the Board's Treasurer, Mark Fowler for review

Treasurer's Report

Bill Payments – After Trustee Fowler reported that he has gone over all the bills:

Resolution 2017- 27 was motioned by Trustee Fowler, seconded by Trustee Brunner to approve payment of the bills in the amount of \$32,928.50. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; and Walker, yes. Motion Carried.

2017 Revised Revenue and Appropriations Budgets were reviewed by the Board:

Resolution 2017-28 was motioned by Trustee Fowler, seconded by Trustee Walker to adopt the Revised Revenue and Appropriation's Budget for 2017. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes and Walker, yes. Motion Carried.

2018 Preliminary Budget- After the Board's review of the 2018 Preliminary Budget:

Resolution 2017-29 was motioned by Trustee Fowler, seconded by Trustee Brunner to approve and adopt the Preliminary Budget for 2018. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; and Walker, yes. Motion Carried.

Inspector's Report – Tom was not able to attend the meeting

New Business

Certify for Collection to Fulton County Auditor Unpaid Balance (\$208.90) at 1245 CR F.

Tina reported that Tom has turned off the water at this residence due to unpaid water bill. Tom found the residence to be vacant. Tina spoke with the property owner and he stated his renter had moved out without paying the outstanding water bill. The owner said he would send in payment but she wanted the Board to pass a resolution to certify for collection, just in case.

Resolution 2017-30 was motioned by Trustee Albert, seconded by Trustee Fowler to Certify for Collection to the Fulton County Auditor for the past due water bill at 1245 CR F (Property Owner, John Kaczor) in the amount of \$ 208.90. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; and Walker yes. Motion Carried.

Certify for Collection to Fulton County Auditor Unpaid Balance (\$166.97) at 1725 CR D.

Tina reported that Tom has turned off the water at this residence due to unpaid water bill. Tom found the residence to be vacant.

Resolution 2017-31 was motioned by Trustee Albert, seconded by Trustee Walker to Certify for Collection to the Fulton County Auditor for the past due water bill at 1725 CR D (Property Owner, Linda Ross) in the amount of \$ 166.97. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; and Walker, yes. Motioned Carried.

Report of Tampering with Meter - Tina reported that the office received an anonymous call with regards to a water customer potentially tampering with their water meter to fill their pool so they don't have to pay for the higher volume of water used. Tina reported that she has found unusual activity when reviewing the history report. The Board would like Tom to go to the residence, inspect the meter and put a tamper proof screw in it.

Unfinished Business – Trustee Albert asked if there was any news on the new meter reading equipment. Tina said the last she heard, Badger was working on getting an interface file from the billing software people. She has not heard any updates in the last few week, but would follow up again.

Public Forum Trustee Brunner opened the floor to the public after stating that: DUE TO PENDING LITIGATION, THERE WILL BE NO DISCUSSION ON THE ROAD 3, EF & PEACEFUL VALLEY PROPOSED PROJECT.

Mr. Wagoner spoke on the similarity of the will of the people and the proposed waterline and the Boards frustration with Trustee Lange not being reappointed and the Township procedures not being followed.

Mr. Wagoner also spoke on the Township Trustees having their public forum at the beginning of their meetings and wondered if the Water Board had considered doing the same. It was stated that the Water Board has public forum at the end of their meetings so they may attend to their business needs first.

Mr. Wagoner referenced the Village of Swanton Water Usage and Rate Chart that was obtained by the Trustee Brunner at a meeting with the Village of Swanton regarding an alternate water source. Mr. Wagoner spoke about potential costs to the public and Trustee Brunner, who attended the meeting stated the chart numbers were ball park numbers that were for reference only and they were expecting a rate increase in the near future.

Trustee Albert spoke regarding the potential of having to annex into the Village of Swanton if Swancreek Township Residents received water from them. This happened to Lee High Drive in Swancreek Township where Trustee Albert lives. There were residence that had their water turned off because they chose not to annex into the Village of Swanton. Lee High Drive now receives their water from the Swancreek Water District after the residence on that street paid for a water line. Also discussed if annexed, were other factors to consider as well as Village of Swanton taxes.

Executive Session to discuss Pending Litigation – not needed

Adjournment – At 7:05 p.m. Trustee Albert moved to adjourn seconded by Trustee Walker. Motion Carried.

Up Coming Meeting

Next two regular meetings are scheduled for Thursday, July 27, 2017, and August 10, 2017 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

Mark Fowler

Dale Brunner

Shawn Albert

Randy Walker

ORIGINAL