

# Swan Creek Water District

Record of Proceedings  
Thursday, January 12, 2017

The meeting began with The Pledge of Allegiance at 6:30 p.m.

Roll call attendance showed the following Board members present: Shawn Albert, Dale Brunner, Mark Fowler, Walter Lange and Randy Walker. Also present were Tina Whalen, Office Manager and Office Assistant Cindy Fowler and Tom Shelley, Inspector. Visitor list attached.

**Minutes Approval from Regular Meeting on December 22nd - Motion** was made by Trustee Fowler, seconded by Trustee Albert, to approve the meeting minutes from December 22, 2016. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Lange, yes and Walker, yes. Motion Carried.

## Manager's Report

**Cash Summary by Fund** was given to the Board for review.

**Resolution 2016-52 thru 58** were reviewed and signed by the Board. Details of these resolutions are in the December 22<sup>nd</sup>, 2016 meeting minutes.

**December's Fund Ledger** was given to the Board's Treasurer, Mark Fowler for review.

**December's Bank, Investment Statements & Reconciliation** were reviewed and initialed by the Board.

**2017 Temporary Appropriations and Revenue Budgets** were reviewed by the Board.

**Resolution 2017-01** was motioned by Trustee Fowler, seconded by Trustee Walker to approve the 2017 Temporary Appropriations and Revenue Budgets. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Lange, yes and Walker, yes. Motion Carried.

**Purchase Orders** were reviewed and initialed by the Board.

**Treasurer's Bond** – Trustee Fowler was given the 2017 Treasurer's Bond to sign and his signature was witnessed by the Office Manager.

## Treasurer's Report

**Bill Payments** - After Trustee Fowler reported that he has gone over all the bills:

**Resolution 2017-02** was motioned by Trustee Fowler, Seconded by Trustee Lange to approve payment of the bills in the amount of \$17,237.88. Roll Call Vote: Albert, yes; Brunner, yes; Fowler, yes; Lange, yes and Walker, yes. Motion Carried.

**Inspector's Report** – Tom reported that he will be leaving this month for vacation until March. Tina and Cindy will do the daily chlorine water testing in his absence, and his brother will take care of anything else that may come up.

## Unfinished Business

**Newsletter** – The Board was given a draft of the newsletter. Making additions to the available space as well as when they would be mailed to customers was discussed.

**Billing Procedures/Regulations**- No updates at this time.

**January 13<sup>th</sup> Special Meeting for Grant Discussion** - Trustee Brunner and Trustee Lange reviewed the agenda for the special meeting and the purpose of the meeting for the public in attendance. The purpose of the meeting is an open discussion with various entities to gather information and ideas for potential monies that might be available thru grants. Trustee Lange and Trustee Brunner stated it is open to the public if they wished to attend.

**New Business**

**Water Pressure Issue at 4457 County Road 1 (Don Anderson)** Mr. Anderson at 4457 CR 1 called stating he is having problems with his water pressure fluctuating. Trustee Fowler spoke with Mr. Anderson regarding the equipment that Mr. Anderson's has on his property as well as what he feels is next best course of action. Mr. Anderson was told he needed to have a plumber look at the equipment he owns that could be causing the problem. Tom believes that there could be a plug in the testable double check valve which might be the cause of his water pressure fluctuating. Mr. Anderson has usable water and pressure at this time. When the weather is better he will be contacting a plumber to look further into the matter as suggested to him by Trustee Fowler.

**Public Forum** - Trustee Brunner opened the floor to the public after stating that: DUE TO PENDING LITIGATION, THERE WILL BE NO DISCUSSION ON THE ROAD 3, EF & PEACEFUL VALLEY PROPOSED PROJECT. There were no public questions or comments.

**Adjournment** – At 7:20 p.m. Trustee Lange moved to adjourn seconded by Trustee Brunner. Motion Carried.

**Up Coming Meeting**

Next two regular meetings are scheduled for Thursday, January 26, and February 9, 2017 at 6:30 p.m.

SWANCREEK WATER DISTRICT BOARD

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Mark Fowler

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Dale Brunner

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Shawn Albert

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Randy Walker

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Walter Lange, Water Board Secretary