

SWANCREEK TOWNSHIP
BOARD OF TRUSTEE MEETING
Monday, March 19, 2018

Chairman Kazmierczak called the meeting to order at 6:02 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Rick Kazmierczak-Chairman, Travis Weigel-Vice Chairman, Phil Wiland-Trustee

Fiscal Officer: Jo Stultz

GUESTS: See Sign In Sheet

064-18 Trustee Wiland motioned to approve the minutes from the Regular Board of Trustee Meeting from 3/5/18 and the Special Board of Trustee Meetings from 3/9/18 and 3/14/18, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

065-18 Trustee Kazmierczak motioned to approval of expenditures in the amount of \$23,722.83, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Public Forum:

Renee Walker from the audience asked the Board if Maintenance Supervisor Stout was called out by a fire department to knock down a barn that had caught on fire. Trustee Kazmierczak informed Ms. Walker that Chief Floyd from Providence Fire Department contacted him to have the Township's maintenance department go over and knock down the barn with the Township's backhoe. Ms. Walker states the barn was down by the time Maintenance Supervisor Stout got there.

Fiscal Officer:

Fiscal Officer Stultz informed the Board of Administrative Assistant Tiffany Ford was interested in the job of cleaning the Township building for \$100.00 for the initial cleaning and \$50.00 a week after that. She has provided both Swancreek Township and Swancreek Water District Boards with a detailed list of what she would clean. Fiscal Officer Stultz informed the Board that Swancreek Water District is willing to help defray the cost up to \$100.00 per month. Discussion was had about how often the Administrative Building should be cleaned.

066-18 Trustee Weigel motioned to hire Tiffany Ford for an initial cleaning of Swancreek Township Administrative Building for \$100.00 and have her maintain the Administrative Building every other week at \$50.00 per cleaning, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Fiscal Officer Stultz asked the Board to pass Resolution approving her proposed 2018 Swancreek Township's Permanent Appropriations.

067-18 Trustee Kazmierczak motioned to approve Swancreek Township's Permanent Appropriations, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

New Business:

Trustee Kazmierczak has scheduled a meeting with Swanton Village Administrator Hoelzle for Friday, March 23rd at 10:00 to discuss Lee High Drive and Ohio Public Works Commission (OPWC) funding for the project. Trustee Kazmierczak extended an invitation to the rest of the Board to attend and to let him know so that he could have a notice posted for the public of a Special Meeting of the Board of Trustees. Trustee Wiland informed the Board that the Fulton County Prosecutor has been asked in the past what constituted a Special Meeting vs an Informational meeting and as long as no decisions are made, the meeting does not need to be posted.

Trustee Kazmierczak states that Mr. Robert Parker Sr. has requested two driveway permits for property on County Road 5-1. Trustee Kazmierczak states the sight distance is fine. The Board decided to table this until the next Board of Trustee meeting.

Trustee Kazmierczak informed the Board of Fulton County's Highway departments new summer hours. They are Monday through Thursday 6 a.m. to 4 p.m. starting April 2nd and extending to October 5th.

Discussion was had about the letter received from Rod Creager, Fulton County Engineer regarding Lee High Drive.

068-18 Trustee Kazmierczak motioned request the Fulton County Engineer's office power wash and inspect their drainage on Lee High Drive, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Unfinished Business:

Employee Manual- No Update

Trustee Kazmierczak reminded the Board that articles for the newsletter are due April 1st.

Truck Fleet- Trustee Kazmierczak states there are no updates. Renee Walker from the audience asked if we obtained 3 bids for the truck we bought. Trustee Kazmierczak informed her since it was state purchasing the price was fixed no matter what dealer we went to. Trustee Weigel asked about the status of the 2007 Chevy pick-up truck the Township has. Trustee Kazmierczak had a copy for the Board of the trade-in appraisal from McNeill Chevrolet in 2017. They had appraised it at \$9,000.00 retail and \$5,000.00 trade in value.

069-18 Trustee Weigel motioned to place the 2007 Chevy Pick-up for sale at the Township with a minimum bid of \$7,500.00, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Website- No Update

Business Hours Posted on Township door- Dawn Wheatley is working on this.

Re-Appointment of Mark Fowler to Swancreek Water Board- Trustee Kazmierczak states that the Trustees received five responses to the re-appointment questionnaire and all were in favor of having him reappointed.

070-18 Trustee Kazmierczak motioned to re-appoint Mark Fowler to Swancreek Water District Board with his term renewing June 17, 2018, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Ditch #2122 Update- Trustee Kazmierczak states that letters were supposed to go out to all involved, Fiscal Officer Stultz states the Township has not received one yet.

Document Reader Update- Trustee Kazmierczak states the Administrative Assistant Ford has been working on the projector so that we will be able to show the audience the same papers that the Board is looking at during their Board meetings.

Zoning

Trustee Kazmierczak reminded the Board of Zoning Inspector Walt Hallett's review on April 6th. Trustee Kazmierczak reminds the Board that a job description for a Zoning Inspector needs to be in writing. Sally Wylie from the audience asked how many hours the Zoning Inspector is supposed to work and how much does he get paid an hour. Trustee Kazmierczak informed her 15 hours a week at \$15.00 per hour. Ms. Wylie and Walt Lange from the audience had other zoning questions in regards to property and what the status of the complaints were. Ms. Wylie asked Trustee Kazmierczak if Zoning Inspector Hallett's review was open to the public to which Trustee stated no.

Fire/Rescue

Swanton Fire Contract- Trustee Kazmierczak stated that while he was not happy with the increase this year, he doesn't feel the Township has an option. Trustee Weigel agreed. Renee Walker from the audience why Swanton Fire was at a Providence call. Trustee Kazmierczak explained that Swanton was always called out for mutual aid for Providence.

071-18 Trustee Kazmierczak motioned to approve the Village of Swanton's Fire Contract, 2nd by Trustee Weigel.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Nay

Discussion was had about the upcoming Fire levy, the possibility of a fire hub being built and manned in Swancreek Township, and about how long the levy should be for, 3 years or 5 years. The Township is waiting for numbers from the Fulton County Auditor for income from different millage amounts.

Cemetery

No deeds signed.

Cemetery (continued)

McPeek Deeds- Discussion was had about the donation of McPeek lots in Shiloh cemetery for indigent burials. Trustee Weigel questioned if these lots were going to be used for that purpose, who pays for the opening and closing of the graves. Trustee Weigel states that the Township already has a place for indigent burials in Keane cemetery. Trustee Kazmierczak states we may have to have a Special Board of Trustee meeting to talk to McPeeks and Shiloh church.

Trustee Weigel would like to see a new price structure for non-residents. Trustee Kazmierczak asked Trustee Weigel to work up a proposal and email it to the Board to review.

Trustee Kazmierczak has a new price quote from Toledo Fence in the amount of \$15,576.00. He states that the Township had appropriated \$20,000.00 for improvement to sights. Discussion was had about possibly buying land from Jon Mason and that could alter the fence but it was decided that we could adjust for that when it was necessary.

072-18 Trustee Weigel motioned to contract Toledo Fence to install the quoted fence in Swanton Cemetery, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea

Maintenance Reports:

None

Employee Reports:

None

Trustee Reports:

Trustee Kazmierczak:

Trustee Kazmierczak listed upcoming meetings that he will be attended. He will be representing Swancreek Township and Trustee Wiland at the Fulton County Health Department Annual Meeting, as well as the Nexus Meeting, and he will be meeting with the Village of Swanton’s Administrator Hoelzle about Lee High Drive and OPWC.

Trustee Weigel:

None

Trustee Wiland:

None

Trustee Kazmierczak introduced to the audience Fulton County Commissioners Bill Rufenacht and John Rupp along with Fire Chiefs Floyd, Smith, and Wolever and opened the floor for question and answers. Topics ranged from ditches, use of Nexus funds, fire coverage, and housing and the ability for new subdivisions in the Township.(for full dialogue please visit Swancreek Township’s website to find the audio of this meeting). The Commissioners answered questions and said they would look into a response time study on each fire department as well as economic development and opening up the possibility of new subdivisions.

Trustee Kazmierczak motioned to adjourn, 2nd by Trustee Weigel: 8:11 p.m.

Swancreek Township Board of Trustees

Attest: Jo Stultz, Fiscal Officer
Swancreek Township
April 2, 2018

Trustee Rick Kazmierczak, Chairman

Trustee Travis Weigel, Vice Chairman

Trustee Phil Wiland