

**SWANCREEK TOWNSHIP  
BOARD OF TRUSTEE MEETING  
Monday, January 15, 2018**

Chairman Kazmierczak called the meeting to order at 8:00 a.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Rick Kazmierczak-Chairman, Travis Weigel-Vice Chairman, Phil Wiland-Trustee

Fiscal Officer: Jo Stultz

**GUESTS:** See Sign In Sheet

**022-18** Trustee Wiland motioned to approve the minutes from the Regular Board of Trustee Meeting from 12-15-17, 2<sup>nd</sup> by Trustee Weigel.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

**023-17** Trustee Wiland motioned to approve the minutes from the Board of Trustees Organizational Meeting from 1-2-18, 2<sup>nd</sup> by Trustee Weigel.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

**024-17** Trustee Weigel motioned to approval of expenditures in the amount of \$98,116.37, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

**Public Forum:**

Renee Walker from the audience asked if Nexus has a plan. Trustee Kazmierczak informed her that yes they do, and that there is a meeting Friday at the Fulton County Engineer's Office and that he is sure that Nexus will be discussed. Trustee Kazmierczak also stated that the map of where the pipeline was going to go needs to be updated as the one the Township has is 1.5 years old. Trustee Kazmierczak told the Board and audience that Nexus will not be tamping down their work and he feels this is going to cause a problem and could potentially hurt someone's car, he is going to discuss this with Fulton County Engineer Frank Onweller. Ms. Walker states she is going to be taking pictures of their work. The Board decided not to sign the over-sized vehicle permit until we find out what is the route Nexus is planning on using.

Officer Steve Waxler from Fulton County Sheriff's Department introduced himself. The Sheriff's department is going to start to randomly attend all of the Township's meetings. The department has a lot of new employees and they would like to make themselves known to the community. Trustee Kazmierczak asked about drug use in our area and Officer Walker explained what is being used prevalently in this area and what they are doing to educate. Paul Dzyak from the audience asked if the department would be willing to come and talk at a Village of Swanton council meeting and Officer Waxler told him yes.

**Fiscal Officer:**

Fiscal Officer Stultz has voided warrant #33628 in the amount of \$1216.77 to be approved. Sick time was posted instead of vacation time.

**025-18** Trustee Wiland motioned to approve warrant #33628 to be voided, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

Fiscal Officer Stultz reminded the Board that 2018 Road Construction deadline for estimates is due by February 2<sup>nd</sup>. Trustee Kazmierczak has the maintenance sheets for the roads in Swancreek Township and when they were last done. He will make a copy for the Board and we will decide what roads we would like estimates on at the January 25<sup>th</sup> Special Meeting.

Fiscal Officer Stultz had from the Fulton County Engineer's Office the Certificate of Mileage inside of Swancreek Township for the Board to sign. Trustee Kazmierczak will take the signed document to the Engineer's Office.

**026-18** Trustee Wiland motioned to sign Swanton Township's Road Maintenance agreement, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

Fiscal Officer Stultz will mail a copy back to Swanton Township. Trustee Kazmierczak told the Board that the Sheriff's Office called and said that salt was needed on County Road 1, Swanton Township's side. He will have Maintenance Supervisor Stout fill out an Incident Report.

## **New Business:**

Trustee Kazmierczak and Trustee Weigel will attend the meeting at the Fulton County Engineer's Office on January 19<sup>th</sup>, Trustee Wiland will try to make it.

EK Computers informed Trustee Kazmierczak that for them to manage our Yahoo email account it would be \$100.00 per mailbox. Trustee Kazmierczak informed EK that we would keep the mailboxes set up as is.

Trustee Kazmierczak has contacted Tim Herbst to find out if the fee quoted of \$3,900.00 to the Township last year for a complete road analysis is still valid, and he said yes. Trustee Kazmierczak feels that when the Township spends a half a million dollars in road work per year it would be money well spent to get a professional opinion. Paul Dzyak from the audience states the Village of Swanton has hired him to do the same for the Village. Trustee Wiland does not think this is necessary. The Township has a maintenance supervisor with 18+ years experience and the Trustees have taken courses on roads. Trustee Wiland states that if we have questions we can always call the Fulton County Engineers Office for advice. Trustee Weigel asked if there was money set aside for it. Fiscal Officer Stultz states that there is, we have appropriated \$125,000.00 for Contracted Services which this could fall under. Trustee Wiland is still not in favor of this.

**027-18** Trustee Kazmierczak motioned to hire Tim Herbst at the fee of \$3,900.00 to do a complete road analysis of Swancreek Township's roads, 2<sup>nd</sup> by Trust Weigel.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Nay**

The final hearing for Single County Ditch # 2122 will be held February 27<sup>th</sup>. Trustee Kazmierczak will ask for a copy of the estimate from Frank Onweller when he attends the Fulton County Engineer's meeting.

Trustee Kazmierczak has a quote from Guardian Alarm of \$15.00 per month to monitor our account. The Board decided against it. Trustee Kazmierczak will schedule a time for Guardian Alarm to come out and update the codes to enter the building and have Trustee Weigel added.

The Fulton County Engineer's Office sent the Township a report on high accident rates inside the Township. The Township already has "Stop Ahead" signs at County Road C and County Road D, possibly we could have rumble strips added. Renee Walker from the audience states that County Road 3 and C also has a high accident rate.

In response to interest from some residents, Trustee Kazmierczak asked the Board to consider having an Open Forum meeting on a Sunday, more casual, where residents can ask questions of the Board.

## **Unfinished Business:**

American Pavements did send the Township a letter stating that they will make the crack sealing that they did this winter right as soon as the weather breaks.

There are drainage issues with water laying in fields around the Township. We already have this work earmarked to do in Ohio Public Works Commission (OPWC) Round #32.

Per legal advice from Fulton County Assistant Prosecutor Jon Whitmore, the Township can do give or withhold benefits for part time employees, we just have to be consistent.

## **Zoning**

1903 County Road EF was referred to Steve Brown to have the permit signed, which he did, so as not to have a conflict of interest on Zoning Inspector Walt Hallett's part.

Fiscal Officer Stultz states that Zoning Inspector Hallett missed turning his hours in again at the designated time. He just emailed them to her today before the meeting, 10 hours for the last 3 weeks.

1671 County Road D had a complaint against it and Trustee Kazmierczak forwarded the complaint to Zoning Inspector Hallett and the Health Department. The Health Department went to the property and inspected the property and notified the owners they were in violation. The Health Department will re-inspect the property January 29<sup>th</sup>. Walt Lange from the audience asked the Board if it was possible to have the same thing happen for the property located at 3150 County Road EF.

## **Fire/Rescue**

Fiscal Officer Stultz informed the Board that York Township did not do the agreed to changes in the Fire Contract. Due to the contract being only one year and the changes had to do with purchasing equipment or building a new fire station, they are alright with this.

Swanton Fire Contract- Trustee Wiland would like to see what happened at the meeting Fulton Township had with the Fulton County Commissioners. Trustee Wiland asked to wait and discuss Swanton's Fire contract at the Board's Special January 25<sup>th</sup>. Trustee Kazmierczak will contact Fulton Township's Chairman Bernie Wanner to see what the Fulton County Commissioners had to say about the County taking over paying Fire as they do Emergency Medical Service.

## **Cemetery**

No deeds to be signed.

Discussion was had about letter from Chamberlain's attorney. The biggest issue is to determine if it was a private cemetery. Assistant Prosecutor Whitmore did respond to attorney Bryce and we have not heard a response from him. Trustee Wiland feels the solution would be to trade property with the Chamberlains. He states there were some markers there before the Township was formed, and that there is also an old wagon trail there. Rebecca Clark from the audience asked if it would be eminent domain.

Walt Lange from the audience asked the status of the fence at the west end of Swanton Cemetery. Trustee Kazmierczak told him no decision has been made yet, and that the Township may decide to plant trees. Trustee Wiland told the audience that Fulton County Prosecutor Haselman sent a letter to WODA (owners if subdivision that abuts to Swanton Cemetery) asking them to share the expense of the fence and they refuse to answer back. Trustee Weigel asked about the expense of putting in trees and the loss of prime property if we plant them. He feels we should put in the fence.

## **Maintenance Reports:**

None

## **Employee Reports:**

None

## **Trustee Reports:**

### **Trustee Kazmierczak:**

Trustee Kazmierczak reports that he attended the Health Department meeting.

**028-18** Trustee Kazmierczak motioned to go into Executive Session per O.R.C. 121.22 (G) (1) to discuss Employee Evaluations, 2<sup>nd</sup> by Trustee Wiland.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**  
Meeting Adjourned 8:14 p.m.

**029-18** Trustee Wiland called the meeting back in order at 9:05 p.m., 2<sup>nd</sup> by Trustee Kazmierczak

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

Trustee Kazmierczak informed the Board that the Administrative Office computer is not working properly. He would like to be able to purchase a new computer for the Township. He thinks it will cost around \$750.00. Trustee Weigel asked about checking into getting a server for the Township.

### **Trustee Wiland:**

**030-18** Trustee Wiland motioned to hire Suzanna Chandler for the position of as Administrative Assistant at \$12.50 per hour with hours worked Monday through Thursday 8-1 effective 1/23/18, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

**Trustee Wiland (continued)**

**031-18** Trustee Wiland motioned to hire Tiffany Ford for the position of Administrative Assistant as \$12.50 per hours with hours worked Thursday 12-4 and Fridays 8-4:30 effective 1/23/18, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

**032-18v** Trustee Wiland motioned to appoint Chief Scott Smith of York Fire Department, Chief Mike Woeliver of Swanton Fire Department, and Chief Jeremiah of Providence Fire Department Fire Marshalls, 2<sup>nd</sup> by Trustee Kazmierczak.

**Roll Call: Trustee Kazmierczak-Yea, Trustee Weigel-Yea, Trustee Wiland-Yea**

**Trustee Weigel:**

None

Trustee Kazmierczak motioned to adjourn, 2<sup>nd</sup> by Trustee Wiland: 9:5 p.m.

**Swancreek Township Board of Trustees**

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**Attest:** Jo Stultz, Fiscal Officer  
Swancreek Township  
February 2, 2018

\_\_\_\_\_  
Trustee Rick Kazmierczak, Chairman

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Trustee Travis Weigel, Vice Chairman

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Trustee Phil Wiland